

**THE MULTI-ETHNIC COLLABORATIVE OF COMMUNITY AGENCIES**

**Parents as Teachers Home Visitor**

**POSITION OVERVIEW:**

The Multi-Ethnic Maternal Child Health Network is expanding the reach of home visiting programs in Orange County to underserved ethnic populations and improve maternal and child health outcomes. The Parents as Teachers provides parental guidance and coaching in the home of the participant and includes services such as pre- and post-natal care assessment, developmental screenings, post-partum depression screening, and child development. The function of the Home Visitor is to serve the families referred by Social Services Agency CalWORKs program to provide home visits for parenting, developmental assessments, home safety, and case management services.

**CLASSIFICATION:** Direct Services (Full-Time Non-Exempt)

**REPORTS TO:** Director of Home Visitation and Agency Supervisor

**SUPERVISES OTHERS:** No

**KEY RESPONSIBILITIES:**

- Provide up to 12 home visits per week to families referred by CalWORKs
- Teach and model parenting skills in the home
- Assist families in identifying/accessing appropriate community resources
- Maintain and ensure the accurate completion of case files, notes, and reports
- Maintain accurate work and activity sheets, statistics, court reports/letters as required by program
- Develop effective working relations with all individuals and agencies supporting the Multi-Ethnic Maternal Child Health Network
- Ensure privacy requirements are maintained
- Maintain positive communications with all agency staff, families, and volunteers
- Support existing agency policies, principles, and mission
- Exercise good judgment in the performance of duties and responsibilities
- Maintain high standards of quality for program services

**MINIMUM QUALIFICATIONS:**

- Parents as Teachers prefers parent educators to have a four-year degree in early childhood education or a related field, or at least either a two-year degree or 60 college hours in early childhood education or a related field. At a minimum, parent educators must have a high school diploma or GED and at least two years of previous supervised work experience with young children, parents, or both.
- Successful experience working with families, children, and/or parents, and/or community outreach
- Ability to provide services that are culturally responsive
- Ability to use diagnostic skills to make assessments of the needs of children and families
- Demonstrated ability to be culturally responsive to the families served in ME-MCHN; Bilingual ability required
- Training and experience in the Parents as Teachers home visiting model preferred
- Strong organizational, verbal, written, and interpersonal communication skills
- Ability to prioritize duties in a fast-paced environment
- Must have a valid driver's license, insurance, clean driving record, and reliable vehicle for transportation
- Valid CA Driver's License and acceptable driving record and valid car insurance
- Must pass criminal background check

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**For consideration submit your Resume and Cover Letter to [HUMANRESOURCES@OCMECCA.ORG](mailto:HUMANRESOURCES@OCMECCA.ORG)**